

27th November 2020

Dear Parent/Carer,

We have 3 training days set by the local authority which are always the first day back after the long holiday (Summer, Christmas, Easter) and we can choose a further 2 days where training can take place.

I am writing to let you know in advance that **Friday 22nd January** will be a staff training day and school will be closed to all pupils.

I will send out further details of our final training day once this has been decided.

Kind regards,

C.Davenport