

## Admission Arrangements

2023-2024

### **Introduction**

We follow the Admissions Framework and Appeals Procedures for North East Lincolnshire. Our pupil allocation number (PAN) is 60 per year group. We offer 15 hours provision in our 30 place nursery.

Please click on the link below for full details.

<https://www.nelincs.gov.uk/schools-and-education/school-admissions/>

You can also call the Local Authority Admissions Team on 01472 323081.

We are always happy to show prospective parents and children around our academy. If you would like to make an appointment, please call 01472 806778.

### **Admission to Foundation Stage**

#### **Foundation 1 (Nursery)**

Parents who wish their children to attend our Nursery complete a Nursery application form.

Names are entered onto the database in chronological order and each term places are allocated to the oldest children on the list. Parents must produce their child's birth certificate before they can be admitted.

Pupils are entitled to 15 hours per week. We try to be flexible and where possible, pupils may use their 15 hour allocation in either 5 mornings or afternoons or a combination of full and part days.

#### **Foundation 2 (Reception)**

Children are admitted into Reception (FS2) at the beginning of the year in which they reach have their fifth birthday. Please use the link above to see the Local Authority admissions arrangements.

Parents must complete a form, which needs to be submitted to the Local Authority by February, in order to secure a place in Reception. Having a place in Nursery does not automatically ensure a place in Reception.

#### **Children with EHCPs**

If your child has an Education and Health Care Plan (EHCP), please be aware that when

applying for a place for your child, there are alternative arrangements. You should therefore

discuss any issues regarding admissions or in-year transfers with the Special Educational Needs

and Review Team on 01472 326291 (Option 3)